

## Note of Steering Group Meeting held on 19 January 2023, 4-5pm, via Zoom

### Attendees:

#### *Residential Members:*

- Allen Zimble (Chairman)
- Andy Beverley
- Antonia Cox
- Bernadette McKernan
- David Steyn
- Sally Martin
- Sarah Clifford
- Sergio Chiquetto

#### *Business Members:*

- Kay Buxton
- Chris Peers
- James Parker / Charlotte Moss
- Will Scott
- Paul Charalambous (joined part way)

### Apologies Received:

- Ian Lush
- Will Clayton
- Maria Parpou
- Revd Stephen Mason

	Actions
<p><b>1. Welcome, apologies and introductions</b></p> <p>The Chairman welcomed everyone to the meeting and apologies were noted.</p>	
<p><b>2. Agreement of minutes and matters arising from Steering Group meeting held on 1 November 2022; agreement of draft minutes of General Meeting held on 12 December 2022 and debrief</b></p> <p>The minutes for both meetings were agreed and there were no matters arising not covered by the agenda. DS proposed adoption of the minutes and SM seconded this. The minutes are to be uploaded to the Forum website.</p> <p>The Chairman noted that the hybrid format for the General Meeting had been difficult. However the two break out sessions had gone well and feedback collated into the minutes.</p>	KB
<p><b>3. Feedback from NCIL Workshop held on 16 January 2023 and future CIL process and policy</b></p>	

<p>KB had attended the Neighbourhood CIL workshop with other Forums and provided feedback. The City Council is keen to see more Neighbourhood CIL allocated and spent and is therefore clarifying eligibility for applicants. This follows the criteria change in December 2022 to better fit the priorities of the new Council administration. Furthermore, revenue funding can now be sought, as long as this is to set up a project which can then become self-financing/not permanently reliant on CIL. Following the session for Forums on 16 January the City Council will be running a further session for the voluntary and community sectors, as well as for schools who have traditionally found it hard to access Neighbourhood CIL.</p> <p>Applicants are encouraged to enter into informal discussions with officers in advance of applying, and need to demonstrate full and thorough local consultation before applying. Additional officers are being recruited to enhance the NCIL team.</p> <p>CIL Cabinet has been abolished and instead applications will first be reviewed by an officer group before going with a recommendation to the Cabinet Member (for applications up to £250,000) and to Cabinet (for applications over £250,000).</p> <p>Forums will be consulted on applications before recommendations are made. It is possible that Forums will be asked to draw up and adopt their own Statement of Local Priorities, and WCC's CIL pages will have some case studies added.</p> <p>By way of update on the Forum's live CIL projects, JP for CC confirmed he had met WSP, the WCC contractor for the Connaught Green scheme, and this project is on track for an October start. He noted that generally the scheme had not changed much. There are some amendments to the cycle route from Albion St and additional greening proposed outside Abasto. Westminster Council are expected to commence consultation in February or March 2023.</p> <p>Kay added that a CIL application for Bishop's Bridge could follow in a month or so.</p>	
<p><b>4. Feedback from Forum of Forums held on 17 January</b></p> <p>KB provided an update from the recent Forum of Forums meeting. Echoing the discussion at the workshop, WCC want an increase in CIL applications and the quality of them.</p> <p>Attendees at the Forum of Forums had expressed some concerns about the new CIL application system.</p> <p>It was noted that the Oxford St M&amp;S decision was delayed indefinitely. New guidance notes are out on heat pumps.</p> <p>WCC had acknowledged that meeting with the Forums, before submitting responses on consultations, might be helpful in some circumstances, to assist in connecting the approach e.g. Park Lane.</p> <p>AC queried if anyone in the HPP Forum area may come up with CIL applications outside of the Forum, including schools. KB said its really only being communicated by WCC now and it is difficult to assess what the increase in applications might look like, especially as they will require due diligence, bank facilities, cashflow etc.</p> <p>KB also raised the potential for CCTV funding application. AC asked if she could be involved in this discussion.</p>	
<p><b>5. NCIL application for planning support and draft brief for technical planning support</b></p> <p>AZ thanked KB for preparing the application. KB had completed and submitted the application. KB explained that WCC had requested a brief at fairly short notice to accompany the application, and a draft was circulated for comments.</p>	

<p>DS asked for clarification on the comment “Protecting hotels?”. KB confirmed that this is still an open area for discussion. KB flagged that no decision has been made and wider consultation, specific input will be required.</p> <p>She explained that the briefing document is to unlock the Plan process rather than to write the Plan. The brief is for the planning support, and only gives a snapshot of where we are at the moment.</p> <p>AZ asked the members of the Steering Group to confirm, within one week, that they had read the briefing document and either (i) they had no questions on it or (ii) submit any questions/concerns to him and KB.</p> <p>AZ explained that a working group would hammer out the detail before the briefing document is finally circulated. AC, DS, CM/JP, WS and PC agreed to be part of the working group.</p>	<p>ALL</p> <p>AZ</p>
<p><b>6. AOB</b></p> <p>KB – British Land has submitted an application for Five Kingdom St to revert to former office permission, and the box to be a logistics space/cargo bike facility. This could be a potential future update to steering group.</p> <p>KB - Berkeley Homes planning at Paddington Green refused last year is currently being determined by the Mayor.</p> <p>DS questioned the future of the Kurobuta site. CM confirmed that an Italian restaurant will take on the premises; she further noted that Atelier was taking a site on Connaught St, one of the first pop-up ventures to convert.</p> <p>CM also fed back on Portsea Mews. She confirmed that some temporary hoarding will be installed to help deal with ASB. The hope is that can be put in place separate from the planning process. AZ requested a follow up conversation with the CC on this issue.</p> <p>AZ noted that the Duke of Kendal had been burgled. It appears that despite video evidence, the police closed the case due to insufficient information. The HPEA is writing to the Westminster MP about this issue. CP said the BID have come across this recently on London Street where clear footage was available of a crime and the police closed the case.</p>	<p>AZ/CM</p>
<p><b>7. Date of next Steering Group meeting</b></p> <p>KB suggested holding the next meeting after the next CIL application decision – Tuesday 14<sup>th</sup> March at Praed St offices.</p>	<p>AZ/KB</p>
<p><b>8. Date of AGM</b></p> <p>The AGM was pencilled in for Wednesday 17<sup>th</sup> May at 6pm at the Victory Services Club. KB agreed to check councillors availability to attend. <i>Note: subsequently rescheduled to 18<sup>th</sup> May to avoid council committee meeting clashes.</i></p>	<p>KB</p>